

VA Enrollment and Certification Procedures

Please submit your VA Registration Packet prior to applying to a program. Once approved by the VA Representative, you may apply to the program you wish to pursue.

Please review the course catalog for availability of courses each quarter. You can browse on the online catalog at <https://www.extension.ucr.edu/>.

We accept the following methods of payment: Cash, Check (payable to UC Regents), Credit Card (Visa, MasterCard, and Discover).

Chapter 30 and 35 students:

1. Enroll in and pay for courses required for your program by the following methods:
 - a. In person at our Student Services window
 - b. By phone (credit card only) (800) 442-4990
 - c. Online at <https://www.extension.ucr.edu/> (credit card only)
 - d. Mail your enrollment form to Student Services

2. Notify the VA Representative in order to certify your enrollments with the VA by email.

Chapter 31 and 33 students:

1. Contact the VA Representative **before the quarter begins** to request enrollment in courses. Request must include:
 - a. Course Title(s)
 - b. Course Dates
 - c. Section ID Number(s)

2. The VA Representative will bill the VA for your tuition. If you are not entitled to 100% benefits, you will be required to pay the difference at the time of enrollment. You may pay by the following methods:
 - a. In person at our Student Services window
 - b. By phone (credit card only) (800) 442-4990

Contact Us – Student Services

You can contact us by email at StudentServicesFrontDesk@ucx.ucr.edu and a Student Services Representative will respond to your request within 3-5 business days.

Address:
1200 University Ave.
Riverside, CA. 92507

Phone: (800) 442-4990

Registration Hours:
Monday-Thursday: 7:30 am – 7:00 pm
Friday: 7:30 am – 6:00 pm
Saturday: 7:30 am – 1:30 pm
Sunday: Closed