

**PROFESSIONAL  
CERTIFICATE**

# PROJECT MANAGEMENT

*IT ALL BEGINS  
WITH A PLAN*

**Learn how to apply an arsenal of tools and techniques to manage a project from start to finish.**

- Gain valuable insights and strategies for defining a project scope and ensuring that project timelines and budgets are met.
- Develop critical quality control and teambuilding skills to ensure projects stay on track.
- Learn best practices for pursuing specialized project management projects.

**Plan your career. Enroll now.**  
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PROFESSIONAL  
CERTIFICATE IN

# PROJECT MANAGEMENT

“I have led some of the coolest projects in the world, and I have a wealth of experience which I share to help my students solve real-world problems with effective tools and techniques.

Project Management brings order out of chaos, and I empower my students with the knowledge they need to find success in all areas of their lives.”

—Michael P. Toothman  
UCR Extension Instructor and  
Executive Director, Project  
Driven LLC

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## FROM START-TO-FINISH, IT ALL BEGINS WITH A PLAN

Plan to get ahead in your career while learning the skills of successful project managers. Organizational projects, from complex to simple, must get completed on time, on budget, and within specified performance levels. But who is responsible for making sure all the details are successfully handled? The project manager.

Applying an arsenal of tools and techniques, the project manager is accountable for planning, organizing, directing and controlling company resources within the scope of a project. With these tools in hand, project managers work in every industry. From government and healthcare to agriculture and green technologies, project managers work to improve business performance.

UCR Extension’s Professional Certificate in Project Management is closely aligned with Project Management Institute (PMI) standards. That means you are assured of in depth study in a variety of relevant areas. Topics include: project scope definition, scheduling and risk management, quality and cost control, leadership, communication and team building. Qualified instructors teach the latest theories and practice, and use real-world case studies and examples.

If you are a business analyst, operations manager, supervisor, technical professional or consultant, and you believe you could benefit from a concentrated study in project management, prepare for your future: Enroll today.

### WHAT YOU’LL LEARN

- Gain valuable insights and strategies for how best to define project scope and ensure that project timelines and budgets are met.
- Develop critical quality control and teambuilding skills to ensure that projects stay on track and are well-supported.
- Have the opportunity to pursue specialized project management topics through elective courses, which match student interests.

### ADMISSION

Take individual courses or fulfill all of the requirements to earn your UCR Extension Professional Certificate. Whichever you choose, you will gain the personal power that comes through learning new skills. Be assured that you are receiving education that is backed by the UC tradition of excellence.

### HOW TO EARN THIS CERTIFICATE

Individuals must successfully complete 18 quarter units, with a grade of C or better.

PROJECT MANAGEMENT ESSENTIALS 3 UNITS

QUALITY AND PERFORMANCE MANAGEMENT 3 UNITS

PROJECT LEADERSHIP, COMMUNICATION AND TEAM BUILDING 3 UNITS

PROJECT SCHEDULING AND RISK MANAGEMENT 3 UNITS

PROJECT PROCUREMENT MANAGEMENT 3 UNITS

MINIMUM 3 UNITS OF ELECTIVES (SEE WEBSITE)

- This program can typically be completed within 9-12 months.
- Choose elective courses that connect with your areas of interest:
  - » Lean Principles and Practice
  - » Introduction to Agile Project Management
  - » Essential GIS Skills
  - » Lean Six Sigma by the Numbers
  - » Project Management Professional and Certified Associate in Project Management (PMP/CAPM®) Exam Prep

### PROGRAM INFORMATION

Prices, requirements and courses are subject to change. For the most up-to-date information:  
Phone: 951.827.4105  
Email: [prodev@ucx.ucr.edu](mailto:prodev@ucx.ucr.edu)  
Website: [extension.ucr.edu](http://extension.ucr.edu)