Invest in your greatest resource, and lift your business to new heights. When you empower your staff and make them a priority, they gain confidence in their skill set, and perform in a more efficient and productive way, resulting in a win-win situation. ETP is a special allocation from the State of California which provides funding for no-cost training to improve your workforce.

**LET’S GET STARTED**

UCR Extension can:
- help you determine if your company qualifies for state-funded employee training;
- assess your training needs;
- customize a program to address your unique learning goals and training objectives;
- deliver courses on-site at your facility, or on ground at UCR Extension

Your employees can learn techniques and skills that they can apply on-the-job right away.

**Popular training programs available include:**

**SUPERVISION, LEADERSHIP & TEAM EXCELLENCE**
- Crucial Conversations
- Servant Leadership
- Empowering Leaders
- Understanding Your Role as Supervisor
- Building & Managing High Performance Teams
- Communicating Effectively
- Motivating, Managing & Developing Others
- Customer Service

**COMPUTER SKILLS**
- Microsoft Word, Excel, PowerPoint, Outlook, and Google Sheets

**PROJECT MANAGEMENT**
- Project Management Essentials
- Project Leadership, Communication, and Team Building
- Project Scheduling and Risk Management
- Quality and Performance Management
- Project Procurement Management

**LEAN MANUFACTURING**
- Lean Principles and Practice
- Lean Six Sigma by the Numbers
- Lean Six Sigma Mindset
- Lean Principle Framework

**VOCATIONAL ENGLISH AS A SECOND LANGUAGE**
- Communication Skills
- Pronunciation, Spelling, and Grammar
- English as a Second Language in the Workplace
- Conversational English
- Other language subjects can include Spanish, Mandarin, and more

**TO QUALIFY**

Industries that may qualify for state-funded training:
- Manufacturing
- Health Care
- Logistics
- Warehousing and Distribution
- Supply Chain Management
- Construction Management
- Companies facing significant out-of-state competition

**JOIN THESE INNOVATORS**

Companies in the area who have taken advantage of state-funded training through UCR Extension:
- Kobelco Compressors
- Okuma Fishing & Tackle
- Fisher & Paykel Healthcare
- Fender Musical Instruments
- Stronghold Engineering

* Subject to State of California ETP approval. Course materials, textbooks, student parking, and additional fees may not be included with all courses.

**CONNECT WITH US!**

For the most up-to-date information:

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