



Funds Available to Invest in Employees

Your company's most
valuable resource



State Workforce Development Funds

Available for
Qualifying Companies

LET'S GET STARTED

UCR Extension can:

- » Determine if your company qualifies for state-funded employee training.
- » Assess your training needs.
- » Tailor a program to address your unique situation.

Your employees learn techniques and solutions that they can apply on the job right away.

Popular training programs available include:

SUPERVISION, LEADERSHIP, AND TEAM EXCELLENCE

- » Team Building
- » Motivating Employees
- » Decision Making and Communication Skills
- » Handling Conflict and Change
- » Coaching and Counseling Employees
- » Performance Management
- » Customer Service

COMPUTER SKILLS

- » Microsoft Word, Excel, PowerPoint & Outlook
- » Web Page Publishing
- » Specialized Software Skills

PROJECT MANAGEMENT

- » Prioritizing Project Goals
- » Development and Execution of the Plan
- » Negotiation Techniques
- » Time Management
- » Risk Management

LEAN MANUFACTURING

- » Improve Productivity
- » Reduce Cycle Time
- » Eliminate Waste
- » Reduce Cost
- » Continuous Process Improvement

VOCATIONAL ENGLISH AS A SECOND LANGUAGE

- » Workplace Communication Skills
- » Team Building and Problem Solving
- » Following Job Instructions
- » Pronunciation, Spelling, and Grammar

Lift your business to new heights. Find out if you qualify for state funds to cover the cost of your employee training.

TO QUALIFY

Industries that may qualify for state-funded training:

- » Manufacturing
- » Health Care
- » Logistics
- » Warehousing
- » Supply chain management
- » Construction management
- » Or, companies facing significant out-of-state competition

JOIN THESE INNOVATORS

Companies in the area who have taken advantage of state-funded training through UCR Extension:

- » Central Wire
- » NFI Industries
- » Jeffrey Court
- » Evolution Fresh
- » Reliable Service Company
- » International Vitamin Corporation
- » CarbonLife

SCHEDULE AN EVALUATION TODAY



PROGRAM INFORMATION

Phone: Susan Almeida (951) 827-1623

E-mail: salmeida@ucx.ucr.edu

UCR Extension Center
1200 University Ave.
Riverside, CA 92507-4596

UCR
Extension
Professional Studies